



Funded by  
the European Union and  
Russian Federation



**LITHUANIA - RUSSIA**  
CBC 2014-2020

## **On-the-spot check during pandemic**

**26 March 2021**





Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

# Process

1. Preparation for the on-the-spot check
2. Carrying out the check
3. Report and recommendations after the on-the-spot check
4. Fulfillment of recommendations





Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

## *Nota Bene*

### **Project partners:**

LB: Public institution Republic Klaipeda Hospital

B2: Klaipeda University

B3: Kaliningrad Central City Clinical Hospital

### ***Specific features:***

- Russian beneficiary (B3) wasn't checked
- No major purchases were made to the date by LB





Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

## Preparation (I)

- |  |                  |
|--|------------------|
| 1. JTS informed LB                               | <b>19 August</b> |
| 2. Documents requested in advance                | <b>21 August</b> |
| 3. Sending meeting link (Zoom platform)          | <b>24 August</b> |
| 4. Requesting list of participants from LB side. | <b>24 August</b> |
| 5. On-the-spot check                             | <b>26 August</b> |

**Timeline: 7 calendar days**





Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

## Preparation (II)

On-the-spot check of the project LT-RU-1-026 "Promotion of breast and colorectal cancer prevention measures in cross border territories"

Documents to be provided/ questions to be discussed during the interview on the 2020-08-26

Requested list of  
documents for the  
on-the-spot check

#	Financial issues	Request
1.	A double entry accounting system is used for the project and a separate record of income and expenditures of the project is ensured.	Please provide title of the computerised system (if available), print screen of the programme, other proof. Please be ready to share your screen during the meeting.
2.	A separate bank account or sub-account is opened for the project.	According to FIF - the bank account No LT974010042301074831.
3.	There are internal procedures or rules of book-keeping in the organisation.	Please provide the proof that there is an accountancy policy (apskaitos politika, patvirtinta įsakymu), what are the main rules for accounting of project expenses.
4.	The payments made from the bank account of the project are related to the project and its activities only. The amount of EU funding received to the bank account of the project.	Please provide bank account statement (banko sąskaitos išrašą) for the bank account No LT974010042301074831 from the start of the project (2019-07-24) until 2020-07-23.
6.	The beneficiary ensures a storage of the originals of financial supporting documents.	If originals are stored in different divisions, please explain.
7.	There are all necessary requisites (identification data), including No of the project, on all financial supporting documents according to the Programme and national rules.	Please provide photos of originals of following documents: 1) SIG0004877, 2019-11-21, UAB "Respublikos leidiniai"; 2) SIG0004889, 2019-11-21, UAB "Respublikos leidiniai"; 3) K6392, 2019-11-12, UAB "Logitema"; 4) Invoice for audit services UAB "Ekonominė nauda".
8.	The beneficiary has employed/assigned the project staff according to the Programme rules.	Please provide employment/assignment documents for budget item 1.1.2. (V. Baužys) (including timesheets for November – December 2019, and January – July 2020, and tabeliai / žiniaraščiai November – December 2019, February – April 2020).
10.	Travel and subsistence costs do not exceed costs normally paid by the beneficiaries according to their internal rules and the rates published by the EC.	Please confirm, that no costs were incurred, as according to the 1 <sup>st</sup> and 2 <sup>nd</sup> (in progress) Progress reports no travel or other subsistence costs were paid for the project staff.
11.	Services are provided, works are implemented and supplies are delivered according to the concluded contracts.	(Priėmimo – perdavimo aktai, važtaraščiai), please explain what documents do you request. Please send copies.



Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

# On-the-spot check

1. Connecting to the Zoom platform
2. Getting to know each other
3. Agenda
4. Interview





Funded by  
the European Union and  
Russian Federation



# Interview



LITHUANIA - RUSSIA  
CBC 2014-2020





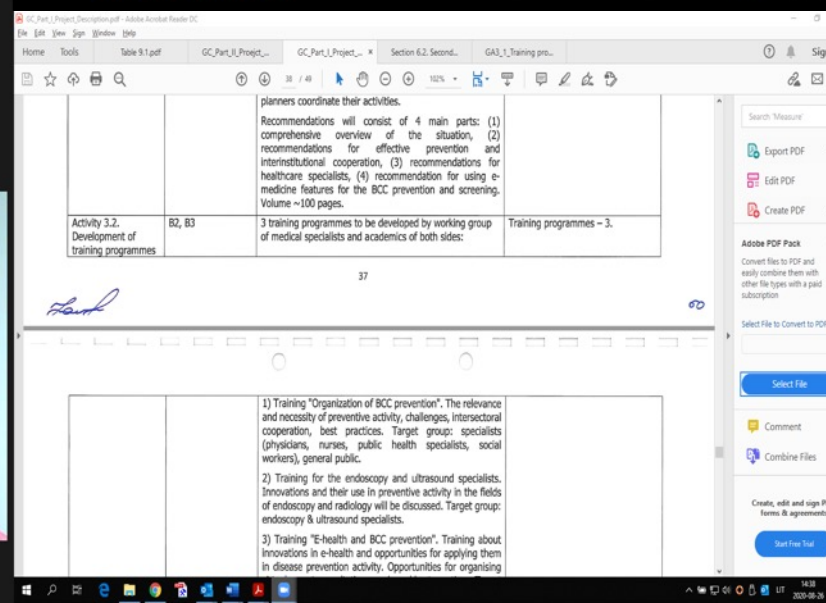
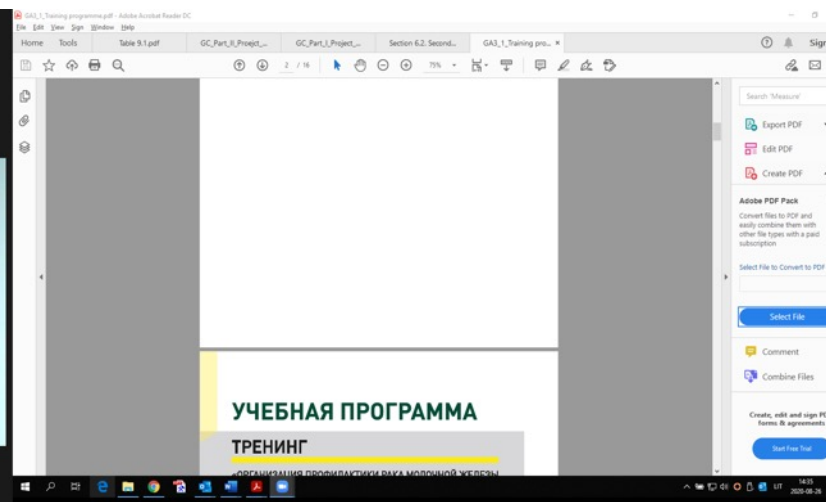
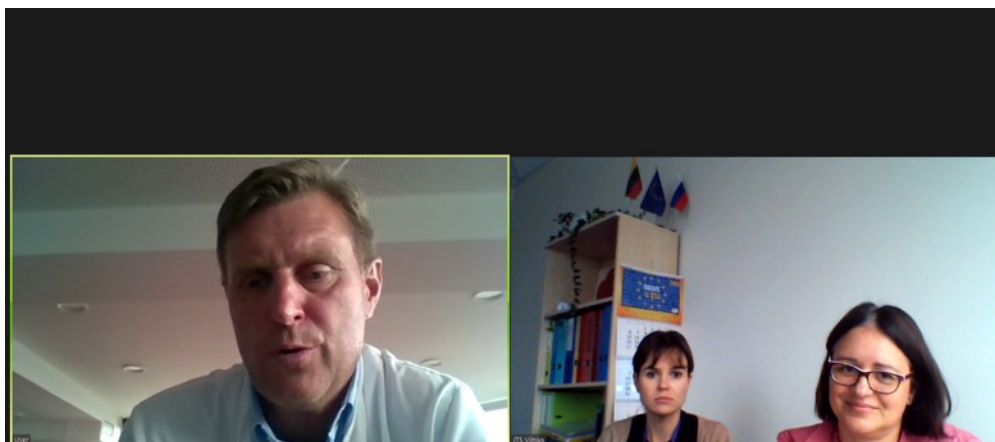


Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

# JTS sharing documents





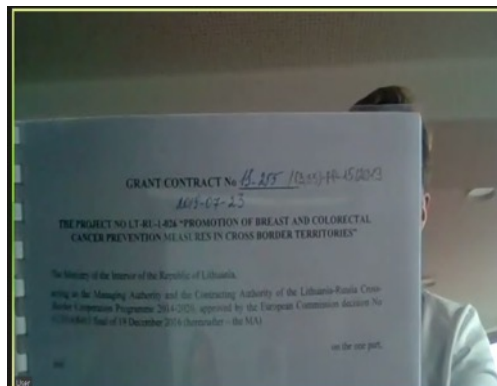


Funded by  
the European Union and  
Russian Federation

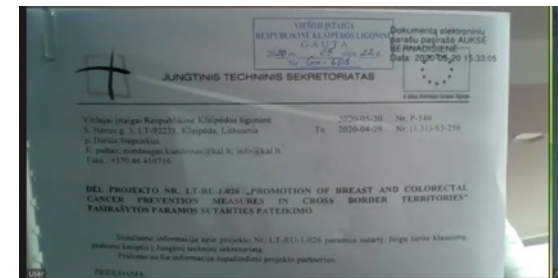


LITHUANIA - RUSSIA  
CBC 2014-2020

# LB sharing / demonstrating documents



PATVIRTINTA Vyriausybės patvirtintu Lietuvos Respublikos sveikatos apsaugos ministro 2019 m. gruodžio 22 d. patvirtintu Nr. P-281 (1.8)									
(JAB)-PP- /2019 PARDAYMU SUTARTYS									
Sl. Nr.	Data	Prieštaravimai	Sutarties objektas	Sl. Nr.	Data	Prieštaravimai	Sutarties objektas	Sl. Nr.	Data
12	2019-03-27	UAB Dronas ambulatorija	artimiausia sveikatos priežiūros paslaugų teikimo vieta dalies artimiausia sveikatos priežiūros paslaugų teikimo vieta	2019-03-27	2020-03-27				
13	2019-05-30	Vil. Respublikos Klaipėdos ligoninė / Klaipėdos universitetas / klinika (centras) miesto Klaipėdos ligoninė (Public Institution Republic of Lithuania Klaipėda University / Klaipėda University / Klaipėda University Central City Clinical Hospital)	partnerystės sutartis - partnerystės sutartis dėl Lietuvos - Rusijos bendradarbiavimo tarp asmenų projekto Nr. LT-RU-1-026 "PROMOTION OF BREAST AND COLORECTAL CANCER PREVENTION MEASURES IN CROSS BORDER TERRITORIES" įgyvendinimo / for the implementation of the Lithuania - Russia Cross Border Cooperation Programme 2014-2020 project "PROMOTION OF BREAST AND COLORECTAL CANCER PREVENTION MEASURES IN CROSS BORDER TERRITORIES"	2019-05-30	2020-05-30	da projekto įgyvendinimo			
14	2019-06-01	Vil. Respublikos Klaipėdos ligoninė	artimiausia sveikatos priežiūros paslaugų teikimo vieta dalies artimiausia sveikatos priežiūros paslaugų teikimo vieta	2019-07-01	2020-07-01	=+1			
15	2019-07-23	Vil. Respublikos Klaipėdos ligoninė / Klaipėdos universitetas / klinika (centras) miesto Klaipėdos ligoninė (Public Institution Republic of Lithuania Klaipėda University / Klaipėda University / Klaipėda University Central City Clinical Hospital)	Lietuvos - Rusijos bendradarbiavimo tarp asmenų projekto Nr. LT-RU-1-026 "PROMOTION OF BREAST AND COLORECTAL CANCER PREVENTION MEASURES IN CROSS BORDER TERRITORIES"	2019-07-23	2020-07-23	da projekto įgyvendinimo			
16	2019-08-21	Vil. Respublikos Klaipėdos ligoninė	artimiausia sveikatos priežiūros paslaugų teikimo (kompiuteris) (monografija)	2019-08-21	2020-08-21	1 meta			





Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

## Following the results

### **To LB:**

1. Letter on results
2. Report
3. Implementation plan of recommendation

### ***Additionally:***

- Request for additional documents to be checked by the JTS
- Questions and answers (e-mail, phone)



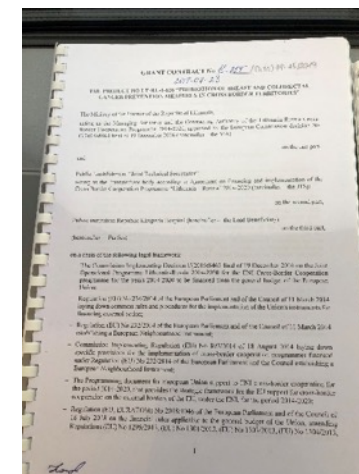
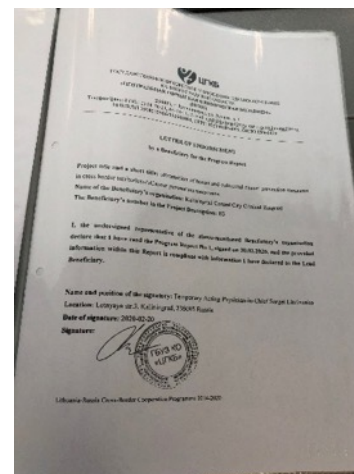
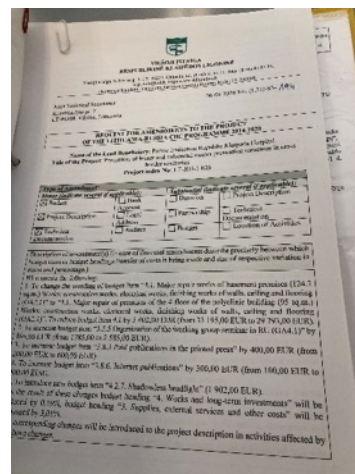
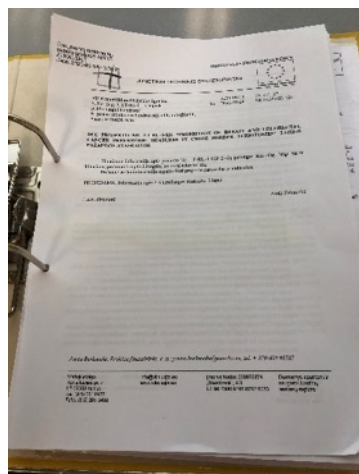
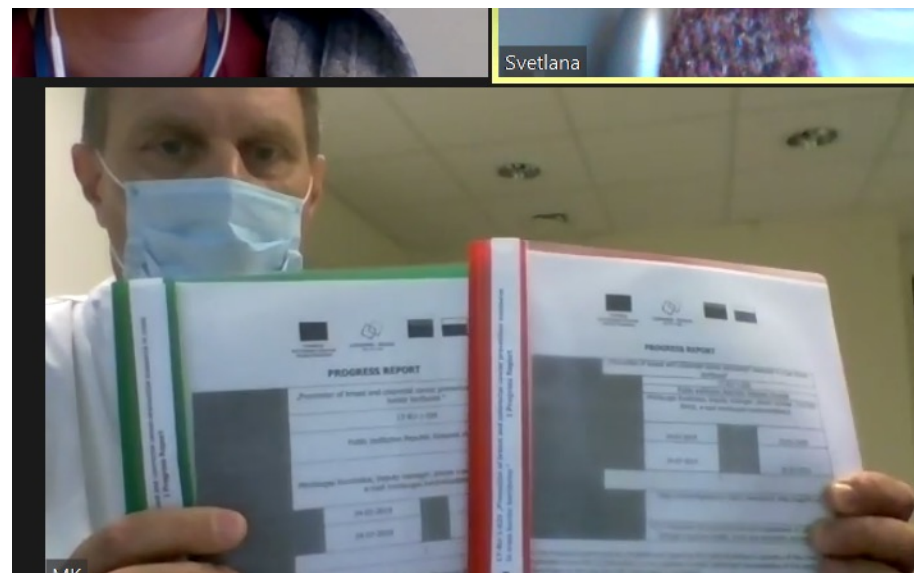
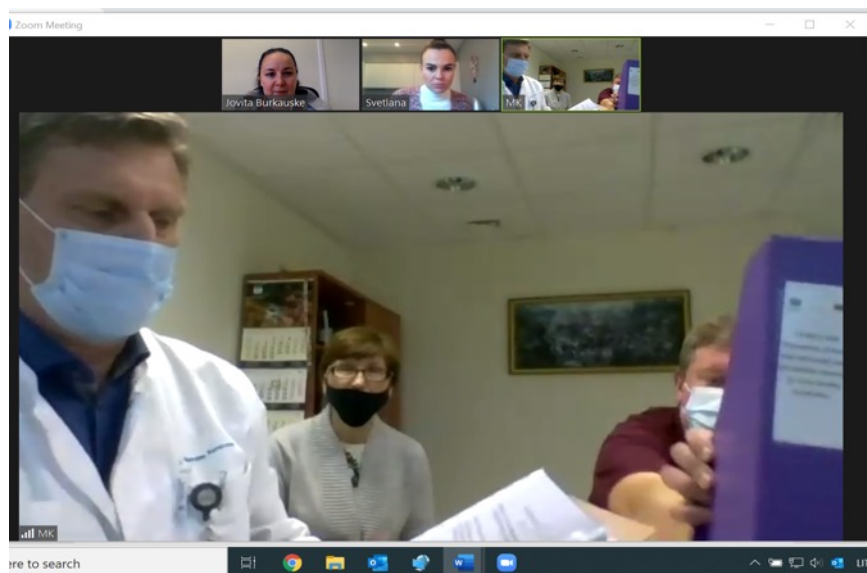


Funded by  
the European Union and  
Russian Federation

# Follow-ups



LITHUANIA - RUSSIA  
CBC 2014-2020



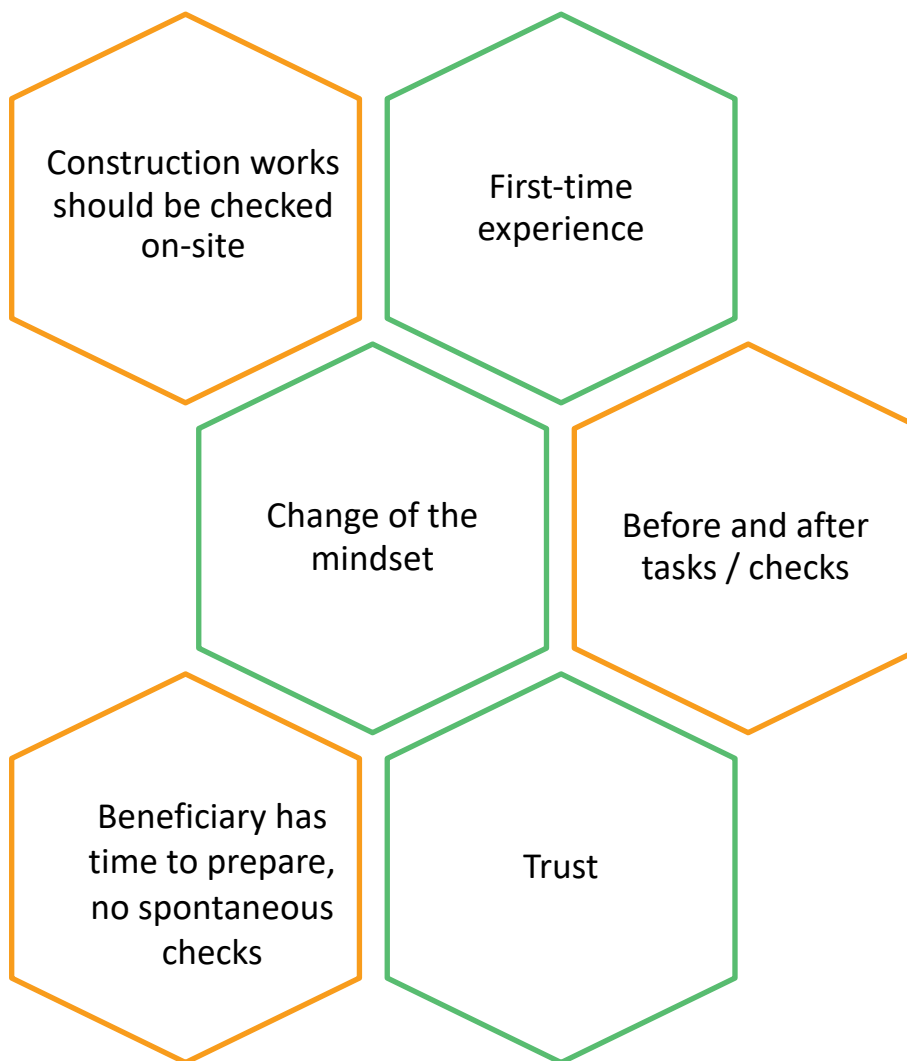


Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

# Challenges





Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

# Lessons learned

## Pros



- ☐ Safe (COVID-19)
- ☐ No travel -> saving time
- ☐ No travel -> saving costs
- ☐ On real time communication
- ☐ All project files are in the office

## Contras



- ☐ Distance
- ☐ No body language
- ☐ Trust credit
- ☐ Sample of documents to be requested
- ☐ Documents requested after the check





Funded by  
the European Union and  
Russian Federation



LITHUANIA - RUSSIA  
CBC 2014-2020

# Contacts

## Joint Technical Secretariat

Konstitucijos pr. 7,  
LT-09308 Vilnius, Lietuva  
Tel.: +370 5 261 0477;  
fax.: +370 5 261 0498.

[www.eni-cbc.eu/lr](http://www.eni-cbc.eu/lr)

